



GRANT QUESTIONNAIRE

Please complete electronically and send to clerk@cranbrooktowncouncil.gov.uk or in hard copy and return to the Town Clerk, Cranbrook Town Council, Younghayes Centre, 169 Younghayes Road, Cranbrook EX5 7DR.
Thank you.

Why we are asking you to complete this

A few months ago, your organisation or group received grant funding from Cranbrook Town Council.

As part of that process, and as explained in our Grants Policy, all organisations receiving a grant are required to complete this questionnaire to the Town Council no later than six months after it was awarded, showing how the money was spent and how you achieved your outcomes.

The sum you received was given on behalf of the residents of the town, so this questionnaire is an important way in which we assess the success of the grant made and how it benefitted those living here.

Please answer the questions as fully and as honestly as you can and continue your answers on a separate sheet or expand the text area if you need more room. You are asked to return your questionnaire **within six months** of receiving your grant. You might find it helpful to refer to the Grants Policy document which can be found on the Community Organisations/Grants Policy page of our website www.cranbrooktowncouncil.gov.uk

1. Please explain who benefitted from your project/event/initiative.

The new nursecall system was installed in October. It was completed over 4 weeks as they had to fit around access to patient beds. The Ward Manager has said that the system is excellent and has made a huge difference. Staff, patients and relatives have benefitted from the installation of this piece of equipment.

2. Did you achieve the aims you set out in your application? If so, please explain how. (If not, please explain why this was not possible. (The Town Council will contact you should it require further information).

Our aim was to provide a reliable communication system for both patients and the nursing team on the inpatient unit. Yes, we have achieved this aim as the system has been successful installed and is excellent and has made a huge difference to staff and patients.

- 3. How did your project benefit the town and residents of Cranbrook in real terms?**
(Please be as specific as possible and provide, for example, uptake to event/s, details of numbers who participated etc.)

So far, we haven't had any patients admitted to the IPU from the Cranbrook area. Last year we had 2 patients from the Cranbrook area.

- 4. Will there be any longer-term benefits (legacy aspects) of the project/event/initiative? If so, please explain those here.**

Yes, the system will last many years and therefore support many patients, nursing staff and their families. Every year we have approximately 200 patients who stay on the inpatient unit and will therefore use the system. It will ensure patient safety and also quick response to their needs when calling for assistance.

- 5. How did your organisation or group acknowledge and credit the Town Council's funding (a condition of the grant)?** Please list all publications, media sites, websites, literature produced and Facebook posts where you placed material and, if possible, include an example of your materials.

The council can be included in the next Impact Report.

- 6. Please use this space to provide feedback about your experience of applying for a grant from Cranbrook Town Council** (how easy you found it, the process involved, our decision-making, whether and how you would like to work with us again etc.).

The process was easy with plenty of information available on the website. Communication between myself and Janine Gardiner was great, and she was very helpful throughout the process.

Thank you for completing your questionnaire

**Cranbrook Town Council
Finance & Personnel Committee**