



GRANT QUESTIONNAIRE

Please complete electronically and send to clerk@cranbrooktowncouncil.gov.uk or in hard copy and return to the Town Clerk, Cranbrook Town Council, Younghayes Centre, 169 Younghayes Road, Cranbrook EX5 7DR. Thank you.

Why we are asking you to complete this

A few months ago, your organisation or group received grant funding from Cranbrook Town Council.

As part of that process, and as explained in our Grants Policy, all organisations receiving a grant are required to complete this questionnaire to the Town Council no later than six months after it was awarded, showing how the money was spent and how you achieved your outcomes.

The sum you received was given on behalf of the residents of the town, so this questionnaire is an important way in which we assess the success of the grant made and how it benefitted those living here.

Please answer the questions as fully and as honestly as you can and continue your answers on a separate sheet or expand the text area if you need more room. You are asked to return your questionnaire **within six months** of receiving your grant. You might find it helpful to refer to the Grants Policy document which can be found on the Community Organisations/Grants Policy page of our website www.cranbrooktowncouncil.gov.uk

1. Please explain who benefitted from your project/event/initiative.

The forty-four children, eleven coaches and countless relatives who have been involved in the four new Cranbrook Town FC teams.

2. Did you achieve the aims you set out in your application? If so, please explain how. (If not, please explain why this was not possible. (The Town Council will contact you should it require further information).

Yes. The grant funds facilitated the CTFC Committee being able to purchase all the required equipment to be able to train at play matches at St Martins school. We have successfully joined the local junior league system and are a fair way through our first season in the leagues.

All the teams also entered their respective age group cup competitions and enjoyed early success by winning their first-round matches.

- 3. How did your project benefit the town and residents of Cranbrook in real terms?** (Please be as specific as possible and provide, for example, uptake to event/s, details of numbers who participated etc.)

In real terms the fundings has provided a healthy and social activity to forty-four young local children. In addition, a community of parents and guardians has formed with pockets of social gatherings, events and activities being arranged giving local adults social benefits that they wouldn't have had access to without the club.

- 4. Will there be any longer-term benefits (legacy aspects) of the project/event/initiative? If so, please explain those here.**

Will we run the four teams for years to come which will continue to provide a safe, happy and healthy outlet for the children. We hope to be able to add additional age groups to the club with aspirations to move across to the Ingrams facility once ready and become a key part of encouraging young people to get involved in sports and fitness in the communities.

- 5. How did your organisation or group acknowledge and credit the Town Council's funding (a condition of the grant)?** Please list all publications, media sites, websites, literature produced and Facebook posts where you placed material and, if possible, include an example of your materials.

So far acknowledgement has been through the main private whatsapp group to all parents and guardians. A few members have posted limited content on their personal facebook and social media pages.

Due to safeguarding guidelines we are required to get parent/guardian permission forms signed before posting photos of the children. We now have most of these back and intend to create a club Facebook page where we will post images tagging the Town Council where relevant.

We also intend to pass some images to the Council for them to use on their page both to promote the club to which will hopefully allow us to create additional teams and advertise the good work the Town Council have down.

- 6. Please use this space to provide feedback about your experience of applying for a grant from Cranbrook Town Council** (how easy you found it, the process involved, our decision-making, whether and how you would like to work with us again etc.).

The process was incredibly simple and straight forward with assistance provided each step of the way and very clear and concise communication about how each step worked.

I'd like to especially acknowledge Jainie who was brilliant and quickly responded to any queries we had.

Thank you once again for the support you have given the club it's been incredible for the children and all involved.

Thank you for completing your questionnaire

**Cranbrook Town Council
Finance & Personnel Committee**