

To:  
The Chairman and Members  
of Cranbrook Town Council's  
Planning Committee

9 January 2024

## **NOTICE OF PLANNING COMMITTEE MEETING**

The Chairman and Members of Cranbrook Town Council's Planning Committee  
are hereby summoned to attend the following meeting:

**Meeting:** Planning Committee  
**Date and time:** **Monday, 15 January 2024 at 6.30pm**  
**Venue:** Younghayes Centre, 169 Younghayes Road, Cranbrook EX5 7DR

Janine Gardner  
Town Clerk

### **PUBLIC PARTICIPATION**

The Town Councillors very much welcome members of the public to attend and take part in Council meetings.

Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

## **A G E N D A**

### **1. APOLOGIES FOR ABSENCE**

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

### **2. DECLARATION OF INTEREST AND DISPENSATIONS**

- a) To receive declarations of interest from councillors on items on the agenda

- b) To receive requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

### **3. MINUTES**

To accept as a true record the minutes of the meeting held on 14<sup>th</sup> November 2023.

### **4. PUBLIC PARTICIPATION**

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k.

### **5. MONITORING REPORT**

To consider the updated monitoring report.

### **6. PLANNING APPLICATION – 23/2681/FUL – 40 SUMMER MEADOW CRANBROOK**

To consider full planning permission for erection of a single-storey side extension. Construction of brick paver parking bay. Part replacement of the existing fence, forming new entrance to rear garden.

### **7. INGRAMS SPORTS PAVILION CAR PARK CRANBROOK**

To consider erection of a temporary sales centre, Ingrams Sports Pavilion Car Park, London Road Cranbrook. – details to follow.