

To:

The Chairman and Members
of Cranbrook Town Council

15 August 2023

NOTICE OF TOWN COUNCIL MEETING

The Chairman and Members of Cranbrook Town Council are hereby summoned to attend the following meeting:

Meeting: Cranbrook Town Council
Date and time: Monday, 21 August 2023 at 7:00pm or on the rising of the Planning Committee
Venue: Younghayes Centre, 169 Younghayes Road, Cranbrook EX5 7DR

Janine Gardner
Town Clerk

PUBLIC PARTICIPATION

The Town Councillors very much welcome members of the public to attend and take part in Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

A G E N D A

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

- a) To receive declarations of interest from councillors on items on the agenda

- b) To receive requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

3. MINUTES

To accept as a true record the minutes of the meeting held on 24 July 2023.

4. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k.

5. DEVON AND CORNWALL POLICE

The Town Council has invited Devon and Cornwall Police to attend the meeting to discuss locally relevant topics including:

- Police numbers/dedicated resources
- Police station in Cranbrook in the future
- Antisocial behaviour
- Vehicle speeds and parking problems
- Youth provision

6. APPLICATION FOR CO-OPTION

To consider Roger Collier's application for co-option onto the Town Council.

7. GRANT APPLICATION – CRANBROOK TOWN FOOTBALL CLUB

To consider a grant application by the Cranbrook Town Football Club for £1,081.22 towards essential equipment for the training and playing of matches.

8. DISTRICT AND COUNTY COUNCIL MATTERS

To discuss East Devon District and Devon County matters.

The district councillors representing Cranbrook will not be submitting a written report to the Council this month due to annual leave.

9. ASSET DELIVERY REPORT

To consider the asset delivery report dated 2 August 2023.

10. SCHEDULE OF PAYMENTS

To approve the attached schedule of payments.

11. EXCLUSION OF PRESS AND PUBLIC

Section 1 paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 stipulates that a council may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

12. LONE WORKER APPLICATIONS

To consider the attached quotes and to appoint a contractor in accordance with the Council's Financial Regulations.

13. REPLACEMENT OF LITTER BINS IN ST MARTIN'S PUBLIC OPEN SPACE

To consider the attached quotes and to appoint a contractor in accordance with the Council's Financial Regulations after two bins were vandalised in early August 2023.

14. INGRAMS SPORTS PITCHES GROUNDS MAINTENANCE

To consider the revised budget by Peter Woodman Pitch Services for the period September 2023 to August 2024 following the contractor's appointment on 21 November 2022 (minute ref. 22/208).